

**Minutes of Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County**

**Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
August 26, 2008
12:30 PM**

Present: Board: Ernest Bolz, Trish Butler, David Womack
Staff: John Grubich, Doug Adams, Don Coppock, Ron Gadeberg,
Debra Peters, Steve Brown, Tina DeLap
Attorney: Michael Howe
Public: Sheila Corson - The Chronicle
Tony Yusi

Summary Agenda

- I. Conservation Workshop – 12:30 p.m.
- II. Call to Order
- III. Business Meeting – 1:30 p.m.
 - 1. Approval of Agenda
 - 2. Approval of Consent Agenda
 - a) Minutes of 8-5-08
 - b) Vouchers
 - c) Transfer of Accounts
 - 3. Public Comment
 - 4. Unfinished Business
 - a) Resolution No. 1463 – Delegation of Authority
 - 5. New Business
 - a) Resolution No. 1467 – NoaNet Loan Guarantee
 - b) Professional Service Agreement – Zeck Butler Architects
 - c) Telecom Business Plan
 - 6. Manager's Report
 - 7. Power Report
 - 8. Other Business
 - 9. Future Planning
 - a) Future Board Meeting Schedule – November Holiday
 - 10. Meetings
- IV. Executive Session
- V. Adjournment

I. Conservation Workshop – 12:30 p.m.

Manager of Operations Doug Adams presented a brief history of conservation and the electric industry. Energy Services Coordinators Steve Brown and Debra Peters reviewed past and present conservation programs offered by the District.

II. Call to Order – Pledge of Allegiance

President Bolz called the Regular meeting to order at 1:30 p.m. The Pledge of Allegiance was recited.

III. Business Meeting, 1:30 p.m.

1. Approval of Agenda:

Manager John Grubich requested the removal of **New Business** item **b) Professional Service**

Agreement – Zeck Butler. This item will be discussed during the Manager’s Report portion of the meeting.

Power Resource Manager Ron Gadeberg requested the removal of item **7. Power Report**, noting there will not be a Power Report presented at this meeting.

Commissioner Womack moved, seconded by Commissioner Butler, to approve the Agenda as amended. The motion carried unanimously.

2. Approval of Consent Agenda Items:

a) Minutes:

Minutes of the August 5, 2008 regular meeting were submitted for approval.

b) Vouchers:

Vouchers in the amount of \$1,280,477.79 were submitted for approval.

c) Transfers of Accounts:

Account transfers in the amount of \$14,740.84 were submitted for approval.

Commissioner Womack moved to approve the Consent Agenda. Commissioner Butler seconded the motion. Upon the vote, the motion received unanimous approval.

3. Public Comment:

No public comments were offered.

4. Unfinished Business:

a) Resolution No. 1463 – Delegation of Authority

Resolution No. 1463, approved at the August 5, 2008 Board Meeting with revisions, was presented to the Board for review and signature.

Commissioner Butler moved to approve Resolution No. 1463 as amended. Commissioner Womack seconded the motion, which carried unanimously.

5. New Business:

a) Resolution No. 1467 – NoaNet Loan Guarantee

Resolution No. 1467 guaranteeing a loan for NoaNet was presented for signature. This resolution allows NoaNet to seek lending in the amount of \$1.5 million for the purchase of a redundant third fiber route. The District’s financial liability would be a maximum of \$82,500.00.

Commissioner Butler moved to approve Resolution No. 1467 authorizing the District to act as a guarantor for NoaNet to obtain lending. Commissioner Womack seconded the motion. Upon the vote, the motion carried unanimously.

b) Telecom Business Plan

Power Resource Manager Ron Gadeberg outlined the District’s updated Telecom Business Plan. This information was presented to the Board during the July 15, 2008 Board Meeting Telecom Workshop, and to local Internet Service Providers (ISP’s) on July 25, 2008.

Commissioner Womack moved to approve the 2008 Telecom Business Plan. Commissioner Butler seconded the motion, which carried unanimously.

6. Manager's Report:

Manager John Grubich reported on a meeting with himself, legal counsel Mick Howe and representatives of Zeck Butler Architects in Spokane. It is anticipated that a Professional Service Agreement will be ready for review by the Board at the next regular Board meeting.

A letter signed by Slice participants was sent to BPA requesting an increase in Slice allocations. BPA currently allocates 25% of Federal output to the Slice program, however increased customers and load demands have made this amount insufficient. Participants are hopeful that BPA will increase allocations to the Slice program.

Manager of Operations Doug Adams reviewed the Federal Energy and Regulatory Commission (FERC) licensing process for Enloe Dam. The District's license application has been submitted to FERC. Copies are available for public viewing in the District's Oroville, Tonasket, Omak and Okanogan offices, and at the Twisp public library.

7. Other Business:

No Other Business items were presented.

8. Future Planning:

a) Future Board Meeting Schedule

Due to laws governing public meetings on Federal holidays, the Board meeting previously scheduled for November 11th has been cancelled. Meetings are now scheduled for November 4 & 18. The fall Board of Commissioners Regular Meeting schedule as amended is as follows:

September 9, 23; October 14, 28; November 4, 18, 25; December 2, 9, 16, 23, 30

9. Meetings:

Commissioners Bolz, Butler and Womack attended a Conditional Use Permit hearing at the Okanogan County Commissioner's Hearing room on August 19, 2008.

The next regularly scheduled Board Meeting will take place Tuesday, September 9, 2008 in the Okanogan PUD auditorium beginning at 1:30 p.m.

IV. Executive Session

The regular meeting was recessed and reconvened into executive session at 2:15 p.m. to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i).

It was expected the executive session would last approximately thirty minutes, with no action anticipated.

At 2:45 p.m. the Executive Session was adjourned and immediately reconvened for an additional fifteen minutes. At 3:00 p.m. the executive session was recessed with no public announcement.

V. **Adjournment:**

There being no further business to discuss, the meeting was adjourned at 3:00 p.m.

Ernest J. Bolz, President

Trish Butler, Vice-President

ATTEST:

David A. Womack, Secretary