

**Minutes of the Regular Meeting of the Okanogan County  
Public Utility District Board of Commissioners**

**Okanogan PUD Auditorium  
1331 2nd Avenue North, Okanogan, WA  
November 22, 2005  
5:00 p.m.**

**Present:**

**Board:** Ernest Bolz, David Womack, Donald Johnson

**Staff:** Chuck Berrie, Doug Adams, Don Coppock, Derek Miller, Debra Peters,  
Steve Brown, Julie Pyper

**Attorney:** Michael Howe

**Public:** Terry Brown, Eldin Ferris

**Summary Agenda**

1. Call to Order
2. Public Comment
3. Executive Session
4. Additions/Deletions to Agenda
5. Public Comment
6. 2006 Budget Hearing Continued
7. Solar System/Line Extension Grant Funding
8. Addendum to Cummins Northwest, Inc. Settlement Agreement
9. Manager's Report
10. Okanogan Conservation District/Biomass Feasibility Study
11. Power Supply Report
12. Public Comment
13. Meetings
14. Approval of Minutes
15. Approval of Work Orders
16. Approval of Vouchers
17. Approval of Transfer of Accounts
18. Adjournment

**1. Call to Order:**

President Bolz called the meeting to order at 5:10 p.m.

**2. Public Comment:**

Eldin Ferris addressed the Board on the issue of light trespass and glare lighting due to the adverse impact of his neighbor's area lighting. While recognizing the PUD's effort thus far with the situation, Ferris offered some solutions and encouraged the PUD to set lighting fixture guidelines.

### **3. Executive Session:**

President Bolz recessed the Commission into executive session at 5:30 p.m. for 30 minutes to discuss property issues and/or litigation.

President Bolz reconvened the Commission into regular session at 6:00 p.m.

### **4. Additions/Deletions to Agenda:**

Manager Berrie added to the agenda an Addendum to the Cummins Northwest, Inc. Settlement Agreement. Commissioner Johnson added a discussion on the Okanogan Conservation District/Biomass Feasibility Study.

### **5. Public Comment:**

No additional public comment was offered.

### **6. 2006 Budget Hearing Continued:**

There was no public comment on the 2006 budget. The budget hearing was therefore continued to the next regular meeting on December 6, 2005.

### **7. Solar System/Line Extension Grant Funding:**

The Conservation staff presented the results of their study to determine the feasibility of applying for a grant to implement a solar system/line extension loan program. The discussion included Terry Brown, who participated independently in the research. The program under consideration would be similar in nature to Ferry County PUD's program by which prospective PUD customers could finance the placement of a stand-alone solar system or line extension to their properties.

Staff recommendation was to not pursue grant funding at this time as the demand was not sufficient to justify the investment. In subsequent discussion, the Board directed staff to review the District's current line extension and capacity charge policy and evaluate the ability to offer a loan program for line extensions.

### **8. Addendum to Cummins Northwest, Inc. Settlement Agreement:**

Manager Berrie noted that a legal review of the recently approved Asset Purchase Agreement with Cummins Northwest, Inc. necessitated the drafting of an Addendum to incorporate an indemnification clause relating to industrial insurance and a provision for attorney fees in the event any action is filed in relation to the Agreement.

Commissioner Johnson moved, seconded by Commissioner Womack, to authorize the Manager to execute the Addendum to Asset Purchase Agreement with Cummins Northwest, Inc. in substantially the form and substance as presented. The motion unanimously carried.

#### **9. Manager's Report:**

The Board was provided a copy of the Federal Columbia River Power System Summer Spill 2005 After-Action Report.

A brochure detailing the District's proposed Tree Replacement Program was presented for the Board's review. Implementation of the program will be discussed at the December 6, 2005 meeting.

Due to a shortage of linemen and Jaco Construction, Inc.'s crew relocation, the District's PCB testing may not be completed in 2005. PUD employees will change out high priority units as time permits.

A combination of weather and terrain related issues prevented Potelco from changing out four of the eight structures under contract in 2005.

The PUD Association is beginning discussions on the proposed Renewable Portfolio Standards initiative.

The State Auditors have completed the field work for the 2005 audit. An exit conference will be scheduled pending their receipt of documentation on the diesel generators sale.

#### **10. Okanogan Conservation District/Biomass Feasibility Study:**

Commissioner Johnson reported that Energy Northwest has agreed to provide 8 - 12 hours of engineering time on the biomass feasibility project as presented by the Okanogan Conservation District at the November 1, 2005 Okanogan PUD meeting.

#### **11. Power Supply Report:**

Manager Berrie noted that the Bonneville Power Administration is commencing its 2007-2009 rate case. Several regional activities are expected to have an impact on Okanogan PUD.

#### **12. Public Comment:**

No public comment was offered.

#### **13. Meetings:**

Commissioner Johnson submitted Proceedings of Interest from the Washington PUD Association meetings he attended in Silverdale, Washington on November 17-18, 2005.

Commissioner Bolz submitted a Report from The Mighty Columbia seminar he attended in Seattle on November 14-15, 2005.

A special budget planning session is scheduled for 3:00 p.m., November 28, 2005 at the Okanogan PUD Auditorium. The next regular Okanogan PUD Board meeting is scheduled for December 6, 2005 with executive session at 12:30 p.m. followed by public comment at 1:30 p.m.

#### **14. Approval of Minutes:**

Commissioner Womack moved, seconded by Commissioner Johnson, to approve the Minutes of the October 24, 2005 special meeting. The motion unanimously carried.

Commissioner Womack moved, seconded by Commissioner Johnson, to approve the Minutes of the October 31, 2005 special meeting. The motion unanimously carried.

Commissioner Womack moved to approve the original draft of the Minutes of the November 1, 2005 regular meeting as submitted by the Recording Secretary. The motion was seconded by discussion. Commissioner Johnson stated that his submitted revisions should be reflected in the Minutes as the information was presented to the Board at the November 1st meeting. Upon the vote on the substitute draft Minutes, the motion carried two to one with Commissioner Johnson opposed.

Commissioner Womack moved, seconded by Commissioner Bolz, to approve the Minutes of the November 8, 2005 special meeting. The motion unanimously carried.

Commissioner Womack moved, seconded by Commissioner Bolz, to approve the Minutes of the November 11, 2005 special meeting. The motion unanimously carried.

Commissioner Womack moved, seconded by Commissioner Bolz, to approve the Minutes of the November 15, 2005 special meeting. The motion unanimously carried.

#### **15. Approval of Work Orders:**

The following work orders were submitted for approval:

99-0021	Darrell Sapp, Peacock Meadows, Conconully	\$14,602.00
05-002&3	Jared Ramsey, Hwy. 7 N. of Tonasket Cemetery	1,928.00
05-0335	Glenn Zannitti, Lookout Trail Rd.	5,029.00
05-0462	Lyle Cowan, Woods Rd., Omak	5,227.00
05-0477	Donald Storhoff, 146 Pharr Rd., Riverside	6,549.00
05-0487	Tonasket Fire Station, between 5th & 6th on Western Ave.	9,649.00
05-0494	District, Tonasket Substation Outage	1,442.00
05-0519	Steve Mitzner, Pleasant Valley Rd.	8,681.00
	Total	\$53,107.00

Commissioner Womack moved, seconded by Commissioner Bolz, to approve the work orders. The motion unanimously carried.

#### 16. Approval of Vouchers:

Voucher No.'s 89213 through 89271 in the amount of \$337,714.89, No.'s 89272 through 89296 in the amount of \$208,584.53, No.'s 89297 through 89420 in the amount of \$218,621.93, No. 89421 in the amount of \$1,100.00, and No.'s 89422 through 89487 in the amount of \$389,510.19 were submitted for payment from the revenue fund.

Commissioner Womack moved, seconded by Commissioner Bolz, to approve the vouchers. The motion unanimously carried.

#### 17. Transfer of Accounts:

The following accounts/invoices were submitted for write-off/collection due to nonpayment:

Andrew, Arkie & Hall, Morning Dove	\$290.51
Batton, Amy & Scott	198.46
Boyd, Trina	398.03
Chapa, Reynoldo	84.05
Chen, Jia & Sharon	112.00
Clark, Laura & Bradford, Troy	41.03
Crenshaw, John E.	125.07
Crus Martinez, Michelle	193.73
Doyle, Alan	257.75
Garcia, Fredy J.	92.76
Goujon, Tyson	597.93
Hagen, Marjorie	100.00
Hobbs, Teresa	245.37
Howell, Elaine W.	162.32
Jaramillo, Danielle	130.39
Johnson, Gerald & Kasie	38.44

Martinez, Alejandra	96.05
Morris, Delfina	595.78
Norris, Stella	545.07
Olson, Tiffeney Invoice #3129	1,720.10
Perez, Rosea M.	661.69
Shaw, Steve W.	333.66
Staggs, Ron	63.96
Stanger, Mark	281.14
Stewart, Kathi	166.80
Silva, Andres & Armando, Pio	173.08
Vargas, Michael J.	182.53
Walker, Jeff P.	165.60
Wilkins, Yvonne & Ford, Teddy J.	633.27
Young, Amber	59.55
Total	\$8,771.12

Commissioner Womack moved, seconded by Commissioner Bolz, to approve the account transfers. The motion unanimously carried.

**18. Adjournment:**

There being no further business to discuss, the meeting adjourned at 7:44 p.m.

Ernest J. Bolz, President

ATTEST:

David A. Womack, Vice-President

Donald W. Johnson, Secretary